Job 2: Accredited Microsoft IT Network Trainer

- Salary: £20,000 – £35,000 Plus Bonus Relating to Delivered Training Days & Company Performance
- Location: Primary Location Sheffield PCS HQ. Onsite training at clients site is also required
- Full Time: 40 hours per week / Part-time position maybe available relating to experience

Course Teaching Requirements

- 20697-1 Installing and Configuring Windows 10
- 20410 Installing and Configuring Windows Server 2012
- 20411 Administering Windows Server 2012
- 20412 Configuring Advanced Windows Server 2012 Services
- 20417 Upgrading Your Skills to MCSA Windows Server 2012
- 20533 Implementing Microsoft Azure Infrastructure Solutions
- 40366A Networking Fundamentals: MTA Exam 98-366
- ITIL Foundation: x 2 (Not Essential)
- 20480 Programming in HTML5 with JavaScript and CSS3 (Not Essential)

Role Duties

- Deliver Accredited Microsoft Network Courses Training
- Create Bespoke course to Client requirements
- Create and improve Course Material
- Create Quizzes to be used within and after training after
- Create and use Lesson Plan
- Create Online Training Courses
- Training & Telephone Support
- Office Admin and Sales Support

Role Requirements

- Energy and Confidence to deliver training in an enthusiastic way
- Full Driving License
- Patience and tact to motivate learners with different ability level
- Good sense of humour and the Ability to work as team and be delegated to
- Travel across South Yorkshire / Derbyshire for delivery and the UK for training and meetings
- Work with the other teams to ensure learners are working with relevant coaches
- Some evening and weekend work with time off will be given
- Own transport is essential (All expensive would be reimbursed)
- Microsoft Windows & Office knowledge Ability
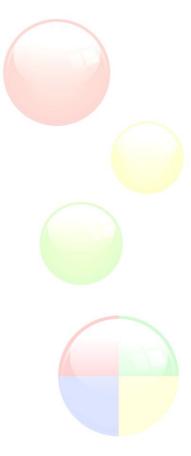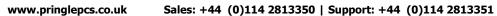- To keep up-to-date and self-learn IT technology (PCS Support)

- Occasional weekend or out of non-working-hours work
- Have a willingness to learn and train on new subject areas
- Excellent writing skills – and able to develop succinct instructions and learning materials
- Train at all levels and skills
- Organisational skills to manage your own work and meet deadlines
- Planning, preparing and researching lessons

Experience Needed

- Experience in delivering training courses, both classroom and online
- Any Accredited Microsoft Training and to be able to teach accredited Courses